

Minutes of the Montvale Public Library  
Board of Trustees Meeting  
held in the Library on Thursday, October 25, 2018

I. Roll call

Meeting called to order at 7:35pm

In Attendance:

Tom Bonnell

Paul Shaver

Tammy King

Vicki Slockbower

Donald Londahl-Smidt

Richard Voorhees

Nancy Racich

Dr. Darren Petersen is excused.

Vicki Slockbower stated that the requirements of the Open Public Meetings Act have been satisfied.

II. Minutes

Minutes of the September 27, 2018 Board of Trustees meeting were approved with changes as remarked.

Voorhees, 1st

Bonnell, 2nd

Londahl-Smidt, Abstain

III. Director's Report

Mr. Shaver will look into a lawyer who specializes in library law for 2019.

The library is purchasing Playaway Launchpads for utilization in the Children's Room.

DVD Collection Development: Mr. Shaver has trained staff on a process in which five other libraries and their hold lists are compared to help inform library collection development. More copies are purchased of high demand items. In two months, DVD circulation has doubled.

More weeding projects will be done; the collection amount is a little high for the population of the town. 23% of items purchased in 2017 did not circulate.

Dining for Dollars will be at Davey's on November 5, 6, and 8 at 7:00 p.m. to benefit the Friends of the Library.

Mr. Shaver would like to close the library early the night before Thanksgiving.

Vote to close the library at 5:00 p.m. the night before Thanksgiving effective this year.

Bonnell, 1st

Voorhees, 2nd

Unanimously carried.

Trustee education to be held after closure of the meeting

#### IV. Bills

##### Financial Report - October 2018

NJ Cash Management Fund	\$ 55,786.68
Reserves	\$ 3,370.93
Chase Checking	\$ 26,367.43
Chase Savings	<u>\$ 51,828.72</u>
Closing Balance	\$137,353.76

Encumbered- All sources \$ 27,391.65

Unencumbered funds \$105,332.68

Be it resolved by the Board of Trustees of the Montvale Free Public Library that the attached October bill list, totaling \$14,028.31 is hereby ordered paid.

Bonnell, 1st

Voorhees, 2nd

Unanimously carried.

#### V. New Business

Vote to make Donald Londahl-Smidt treasurer for the Board of Trustees.

Racich, 1st

Voorhees, 2nd

Unanimously carried.

#### VI. Adjournment

Londahl-Smith, 1st  
Racich, 2nd  
Unanimously carried.

Respectfully Submitted,

Morgan Taylor, Secretary